



**United States  
Department of  
Agriculture**

Farm and Foreign  
Agricultural  
Services

Commodity  
Credit  
Corporation

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Commodity Office  
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Kansas City,  
Missouri  
64141-6205



DATE: November 2, 2004

TO: FY05 USDA Survey contract holder

REF: Notice to Cargo Surveyors, Request for Proposals ("Pilot", "Standard", & "Iraq")

One of the contract requirements identified in the three solicitations referenced above is that USDA-appointed surveyors must attend at customs locations for certain cargoes. In an effort to further define the parameters of this requirement, the following clarifications for attendance at customs locations will be incorporated into the contracts:

1. The solicitations indicate a customs attendance requirement for all packaged cargo. This requirement is to apply to ONLY CONTAINERIZED shipments. Breakbulk shipments do NOT need to be inspected at customs locations. Bulk shipments were never included in this requirement.
2. For shipments moving on through bills of lading, the surveyor should attend at any location between the port and final delivery location where there is a reasonable expectation that the container seals will be broken, such as a customs location at a border crossing. In addition to any information provided by the agent/inland carrier, the surveyor is expected to use their best judgment and working knowledge of the trade route in determining where these locations may be.
3. In the event there is no work performed at the locations identified in #2 above, the surveyor may receive payment for attendance upon the submission of written documentation showing the surveyor's justification for attendance, subject to the contracting officer's approval.
4. As stated in the solicitations, surveyors are required to attend at the discharge port, and for through bill of lading shipments, at the final delivery location(s). Therefore, surveyors will NOT receive the per workday fee for customs attendance at these locations.

If you have any questions, please contact Patsy Carleton at [pjcarleton@kcc.usda.gov](mailto:pjcarleton@kcc.usda.gov) or Tony Holland at [laholland@kcc.usda.gov](mailto:laholland@kcc.usda.gov).

Please confirm receipt and agreement to incorporate these changes into your FY05 annual contracts, and that all other terms and conditions of the contracts, as well as the approved rates, will remain unchanged.

/s/

Timothy Reaman  
Contracting Officer  
Commodity Credit Corporation